ST. JOSEPH



JANUARY 12, 2020

THE BAPTISM OF THE LORD

WEEKEND MASS SCHEDULE

Saturday: 5:30 p.m. Sunday: 8:00 a.m. and 10:00 a.m.

WEEKDAY MASS SCHEDULE

Monday, Tuesday, Thursday, Friday: 6:30 a.m. Wednesday: 8:00 a.m.

RECONCILIATION

4:00 p.m. Saturday & by appointment

CATHEDRAL PARISH OFFICE

2305 West Main Street Jefferson City, MO 65109 Phone: 573-635-7991 Fax: 573-635-0842 Email: info@cathedraljc.org Website: cathedraljc.org **Cathedral Undercroft**

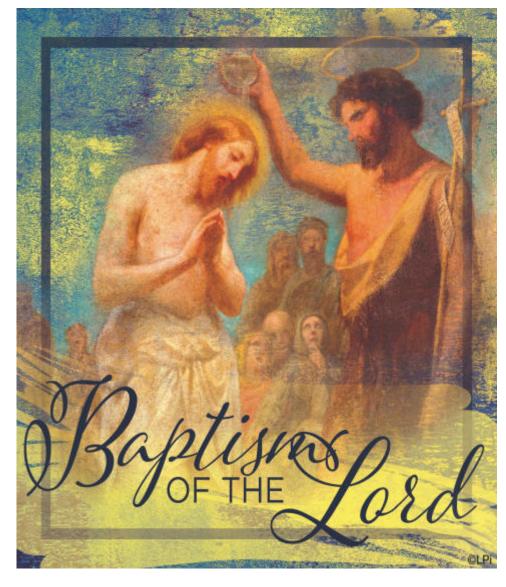
2215 West Main Street Phone: 573-635-4955

CATHEDRAL SCHOOL

2303 West Main Street Office: 573-635-5024 Cafeteria: 573-634-2984 After-School Care: 573-635-2533 Fax: 573-635-5238 Website: www.sjcsmo.org

DIOCESE OF JEFFERSON CITY

Chancery Offices The Alphonse J. Schwartze Memorial Catholic Center 2207 West Main Street Phone: 573-635-9127 Fax: 573-635-0386 Email: chancellor@diojeffcity.org Website: www.diojeffcity.org



CLERGY

His Excellency, The Most Reverend Shawn McKnight | Bishop of Jefferson City His Excellency, The Most Reverend John R. Gaydos | Bishop Emeritus in Residence Very Reverend Louis M. Nelen | Pastor, Rector

Reverend Monsignor Donald W. Lammers, P.A. | Retired Priest in Residence Deacon Christopher Baker | Deacon Alvin J. Brand | Deacon James L. Kliethermes | Deacon Tyler S. McClay | Deacon Dan K. Joyce Deacon John A. Schwartze | Deacon Emeritus Robert J. Rackers, K.S.G.

Registering in the Parish

To join our Parish, please contact the Parish Office at 635-7991 Monday-Friday from 8:00 a.m. to 4:00 p.m.

Registering in the Cathedral School

Parents wishing to know more about our grade school are encouraged to call the Cathedral school principal, Mr. Spencer L. Allen, at 635-5024.

TO ALL OUR VISITORS

Bishop Shawn McKnight, the clergy and the faithful of the Diocese of Jefferson City welcome you and hope that your time in our Mother Church may be an opportunity to share our faith and joy in Our Lord Jesus Christ.

Our Parish was formed in 1959 and was elevated to the title of Cathedral in 1968 and dedicated in 1974. Please enjoy the beauty of this spacious building dedicated to the Glory of God and the memory of Saint Joseph, the Husband of Mary. It was built for the inspiration of all who enter. Free tour booklets are available.

All visitors who are not of the Roman Catholic faith are most welcome to join us in prayer and worship, but not to receive Holy Communion. Reception of Holy Communion is a sign of full unity and membership in the Catholic community. Together let us all pray for the unity of all believers.

If you desire to become a member of the Roman Catholic Church or to become a member of the Cathedral Parish, please call the Parish Office at 573-635-7991.

All contributions to the Cathedral ministries and maintenance are sincerely appreciated. Please remember this Cathedral Parish in your will, gifts and estate plans to support our Parish's ongoing mission.



BAPTISMS IN 2019

As we celebrate the Baptism of the Lord this weekend, we rejoice and welcome those who were baptized and/or were received into full communion at the Cathedral this past year.

Eleanor Raithel, Marie Dupont, Charley Zumwalt, Joseph Henderson, III, Clifford Hataway, III, Olivia Howard, Allison Howard, Aubrey Ocampo, Audrey Vogel, Owen Werdenhause, Truman Woods, Wyatt Bunton, Ryne Schieders, Sloane Barron, Sawyer Brune, Mabel Livingston, Buffey Prenger, Dawson Prenger, Daria Morgan, Nicholas Morgan, Sophia Morgan, Stephen Hughes, Ava Scheuler, Jose Hernandez, Brett Carr, Brock Carr, Joshua Quinones, Jack Cooper, Megan Cooper, Benjamin Cooper, Jasmine Kline, Nicolai Kline, Amaris Kline, Ileana Castro, Clara Boehm, Jack Dickey, Josie Libbert, Rylie Martin, Quinn Lenox, Henry Watson, Joel Wempe, Cooper Rowan, Maren Scheppers, Reese Biddle, Collins Schrimpf

Pray for them in a special way this week. They are Children of the Light!

CATHEDRAL ORGANIZATIONS AND MINISTRIES

American Heritage Girls Baptism Preparation Bereavement Committee Boy Scouts Catholic Cancer Support Cemetery Board

Christ Renews His Parish

Collection Counters Confirmation Preparation Cub Scouts Cursillo Director of Music Edge Youth Program Eucharistic Adoration Faith Formation Committee Finance Council Funeral Luncheon Girl Scouts Home & School Helias Representative Mrs. Jennifer Gerber Deacon Chris Baker Mrs. Dena Brand Mr. Steve Wright Vacant Deacon John Schwartze Mrs. Donna English (Men's) Mr. Louie Delk and (Women's) Ms. June Brunner Mr. Duane Buersmeyer Mrs. Denise Barnes Mr. Larry Schulte Mr. Brian Johnson Mr. Thomas Halpin Mrs. Julie Gramlich Mr. John Poepsel Mrs. Denise Barnes Mrs. Christy Daledovich Mrs. Sharon Pope Mrs. Maria Stokes Mrs. Maureen Quinn

Mrs. Heidi Vollet

JP2 Young Adults Knights of Columbus Ladies' Auxiliary Marriage Preparation Nursing Home Visitation Parish Pastoral Council Parish School of Religion Prayer Line Pro-Life Rite of Christian Initiation Samaritan Center Board

School Board President School Principal Secular Franciscan Order Special Event Dinners St. Brigid Quilters Stewardship Committee Ushers Vocations' Committee Youth Ministry Mrs. Julie Gramlich Mr. Bob Asahl Mrs. Carolyn Case Parish Office Area Deacons Ms. Edie Vogel Mrs. Cara Sue Cockerham Parish Office Ed Bode Mr. Dan Kempker Mr. Alan Mudd Mr. Jamison Case Mrs. Leslie Case Mrs. Abby Struemph Mr. Spencer L. Allen Ms. Nancy Singh, OFS Mrs. Janice Houser Mrs. Rosana Weidinger Parish Office Mr. Bob Asahl Mr. Louie Delk

Mrs. Julie Gramlich

THIS WEEK



Sunday, January 12 8:00 a.m. Parishioners 10:00 a.m. Chris Verslues Monday, January 13 Michael Mullen Tuesday, January 14 6:30 a.m. Leonard Buschman Wednesday, January 15 8:00 a.m. Donna Scheulen Thursday, January 16 6:30 a.m. Linda Ross Friday, January 17 6:30 a.m. L & D of the Willibrand Family Saturday, January 18 5:30 p.m. James Morris Sunday, January 19 8:00 a.m. Cletus Dubbert 10:00 a.m. Parishioners

PLEASE SUPPORT OUR ADVERTISERS

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And Thank Them For Supporting Our Bulletin!

STEWARDSHIP NEWS

Offertory Budget 07/1/19-6/30/20	\$ 2,675,000.00
Budget Goal per Month	\$ 222,916.67
Weekly Goal	\$ 51,442.31
Collection	
December 1	\$ 29,199.76
December 8	\$ 73,217.06
December 15	\$ 85,960.25
December 22	\$ 59,689.18
December 29	\$ 58,329.38
To Date for December	\$ 306,395.63
Budget Goal Year-to-Date	\$ 1,337,500.06
Sunday Collection Year-to-Date	\$ 1,386,552.07
Over/Under	\$ +49,052.01
Christmas Collection	\$ 24,622.75
Seminary Collection	\$ 22,275.32
St. Vincent de Paul	\$ 2,635.83
Solemnity of Mary	\$ 497.25
January 5	\$ 76,108.50

CALENDAR OF EVENTS

January 12	All Masses, Samaritan Center 2nd Collection 11:00 a.m., Confirmation Class, Undercroft
January 13	12:10 p.m., Centering Prayer , Chapel 7:00 p.m., Scripture Study , Mary Room
January 14	 1:00 p.m., Edge, Undercroft 2:00 p.m., Bag Food for Families In Need, Undercroft 2:00 p.m., Early Dismissal, School 6:00 p.m., Advisory School Board Mtg., St. Joseph Room 6:30 p.m., Schola, Bishop Marling Room
January 15	 8:00 a.m., All-School Mass, Cathedral 9:00 a.m., Priest/Music Director Mtg., Parish Office 9:30 a.m., Parish Staff Mtg., Parish Office 6:30 p.m., Women's Bible Study, Mary Room 7:00 p.m., PSR Classes, School Cafeteria 7:00 p.m., Adult Choir, CP & BMR
January 16	8:45 a.m., Quilters , Bishop Marling Room 10:00 a.m., Pastor/Principal Mtg. , Parish Office 7:00 p.m., Rosary , Chapel 7:00 p.m., Handbell Choir , Bishop Marling Room
January 17	No Scheduled Activities
January 18	7:00 a.m., Men's Prayer Group , Bishop Marling Room 4:00 p.m., Confessions , Cathedral Proper
January 19	No Scheduled Activities

	Cathedral of Sa	<u>iint Joseph</u>	
55	Parish Goal:	\$ 200,000	
	Received:	\$ 227,374	
Catholic	<u>Diocese</u>		
STEWARDSHIP APPEAL	Diocese Goal:	\$2,450,000	
STEWARDSHIP APPEAL	Received:	\$2,565,411	
Thank you to all those who helped us reach our goal!			

OBSERVANCES, WEEK OF JANUARY 12, 2020

Sunday:	The Baptism of the Lord
Monday:	St. Hilary, Bishop and Doctor of the Church
Tuesday:	Weekday
Wednesday:	Weekday
Thursday:	Weekday
Friday:	St. Anthony, Abbot
Saturday:	Week of Prayer for Christian Unity
Next Sunday:	2nd Sunday in Ordinary Time

PARISH NEWS AND EVENTS

CALLED BY NAME

The Cathedral Vocations' Committee is sponsoring "CALLED BY NAME" – α

program to promote vocations to the priesthood and religious life, beginning in our parish next weekend. Details will be in next Sunday's bulletin. Let us pray for vocations.

PRAYER FOR VOCATIONS

Compassionate Heart of Jesus, graciously listen to our prayers. Give us generous hearts to respond to Your call in our lives.

Lift up courageous men and women willing to follow after Your heart as priests, sisters, brothers, and deacons.

Help parents and teachers to share the faith and to encourage young people to explore religious vocations. Guide all people, Lord, in Your ways of compassion, truth, and peace so that we may find happiness in fulfilling our vocations.

Amen.

SAVE THE DATE!

A Christ-centered journey you won't want to miss.

WELCOME

Formerly <u>Christ Renews His Parish</u>.

RESCHEDULED DATE: Women's Weekend is January 25-26, 2020.

This weekend will help you on your spiritual journey to become the very best version of yourself so you can live the life God has envisioned for you. We invite you to prayerfully consider participating in the next renewal weekend. Contacts: June Bruner, 635-1005, or Rose Mengwasser, 644-2997.

CONGRATULATIONS

We congratulate Mia and Kian Clack, children of Dale and Emilie Clack, who were baptized at the Cathedral this weekend.

CONFIRMATION CLASSES

Classes are held in the Undercroft from 11:00 a.m.-12:30 p.m. on Sundays. 2nd-semester classes: Jan. 12 & 26; Feb. 9 & 23; Mar. 1.

2020 CONFIRMATION

The 2020 date for Confirmation has been set for Sunday, **April 26**, at the 10:00 a.m. Mass.

PSR

Classes meet on Wednesdays at 7:00 p.m. in the School Cafeteria. 2nd-semester classes: Jan. 15, 22 & 29; Feb. 5, 12, 19 & 26 (Ash Wednesday Mass at 6:00 p.m.); March 4, 11 & 18; April 1, 8, 15 & 22 (last class).

KNIGHTS OF COLUMBUS' FREE-THROW CHAMPIONSHIP

All boys and girls ages 9-14 (age as of January 1, 2020) are invited to participate in the local level of competition at St. Joseph Cathedral School during Catholic Schools' Week on Jan. 27 at 1:00 p.m. in the gym. The Knights of Columbus' Free-Throw Championship is sponsored annually. Winners progress through local, district and state competitions. If you would like to participate, please pick up an entry form from Coach Pitts prior to the event and have it with you on the day of the competition. The 1st- and 2ndplace participants for boys and girls in each age group at St. Joseph will receive a T-shirt. The winners of each division will move on to District Competition on Feb. 9.

NEW BOOK STUDY

Cathedral parishioners gave the book, <u>Rediscover the Saints</u> to those in attendance at the Christmas Masses. If you are interested in joining a book study using the book, please contact Barb Prasad at 573-619-8792 or email bprasad@genesisjcmo.com or call the Parish Office at 635-7991.

SCHOOL NEWS

CALENDAR

Jan. 14: Dress-down day; Student Council Outreach to Salvation Army, 2:00-4:00 p.m.; Early Dismissal, 2:00 p.m.

Jan. 15: All-school Mass, 8:00 a.m. Jan. 16: Spirit day, wear SJCS/ Spartan shirt with uniform bottoms Jan. 20: No school, Martin Luther King Jr. Day

AFTER SCHOOL CARE POSITION

The After-School Care program at St. Joseph Cathedral School is seeking another <u>adult</u> employee. Hours are typically from 2:30 to 5:30 p.m. Monday through Friday. For more information, email <u>asc@sjcsmo.org</u>.

DINE AND DANCE

Mark your calendars on Friday, **Feb. 28**, for Dine and Dance at Capital Bluffs Event Center with Five Turn Knot as entertainment again this year!

JANUARY VIRTUE AND CHARACTER

Fortitude and Responsibility Our Positive message this month is: "I am not the product of my circumstances. I am a product of my decisions."

We look to Pope Benedict XI for the virtue of Fortitude. "Each of us is the result of a thought of God. Each of us is willed. Each of us is loved. Each of us is necessary."—Pope Benedict XVI

FAMILIES-IN-NEED

Please remember to bring in the requested January food items. The list of items is printed below.

FAMILIES-IN-NEED PROGRAM: ITEMS REQUESTED FOR THE JANUARY 14TH DELIVERY: CANNED PASTA/RAVIOLI, PUDDING CUPS, JELLY, COOKIES, TOILET PAPER. PLEASE PLACE YOUR DONATIONS IN THE CONTAINERS PROVIDED AT ALL THE EXITS OF THE CATHEDRAL. THANK YOU FOR YOUR SUPPORT!

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- PARISH NEWS & EVENTS (Continued) -

SAVE THE DATE MADE FOR MORE

with CHRISTOPHER WEST & MIKE MANGIONE Brought to you by the Cathedral of St. Joseph, St. Peter, and St. Martin parishes.

May 5, 2020

7:00—9:30 p.m. Cathedral of St. Joseph

This event will sell out, so get your tickets early!

World renowned speaker and author Christopher West, along with musician Mike Mangione, are coming to the Cathedral of St. Joseph with an all new event called MADE FOR MORE: VISIONS OF THE PROMISED LAND. Bring family and friends. No one should miss this awesome and inspiring event! Tickets are \$25.

Go to <u>www.corproject.com/jeffersoncity/</u> for tickets and more information about the event.

View the Official Trailer at https://vimeo.com/251850893.

LADIES' AUXILIARY

Our next meeting is **February 6th**, starting early at 6:00 p.m., as we will be having soups and desserts first with a short meeting to follow. Meet in the Parish Office meeting room. Bring your service hours for the year to the meeting. You may submit your \$10 dues to Alice Hernandez at 3609 Graystone Drive, JC 65109. If you are interested in joining or want to bring a friend, all are welcome.

Jan. 11/12	The Baptism of the Lord
5:30 p.m.	Adult Contemporary Ensemble and Charlie Colozza
8:00 a.m.	Tina Sellner and Scott Sellner
10:00 a.m.	Adult Choir (Tim & DeAnne Rickabaugh) and Tom Halpin
Jan. 18/19	2nd Sunday in Ordinary Time
5:30 p.m.	Tom Halpin and Mary Kabiri
8:00 a.m	Dennis Kroll/Janet Theby and Tom Halpin
10.00	

10:00 a.m. Gladbach Family Singers and Tom Halpin

DONATIONS NEEDED FOR MARCH FOR LIFE

The American Heritage Girls are collecting items for care packages for the March for life pilgrims. The collection box will be near the school's front office from January 7-17. We are collecting Chapstick, hand warmers, pocket Kleenex, pocket hand sanitizer, granola bars, cheese crackers, packs of gum and snack size-candy bars. There are 290 pilgrims attending the March from our diocese this year. Your generosity is greatly appreciated! Contact Jennifer Gerber at <u>ahg.mo2237@gmail.com</u> with any questions.

KNIGHTS OF COLUMBUS



The Knights of Columbus are Catholic men, 18 years of age and older, who are committed to making their community a better place while supporting their Church and protecting and enhancing their family life. If you would like to

join us, please contact Grand Knight Bob Asahl at 230-3570.

Upcoming Events:

Don't put off buying our <u>NEW 50/50 SUPER RAFFLE</u> tickets. The Knights **APPRECIATE** your continued support.

<u>Knights of Columbus' FREE-THROW CONTEST</u>, January 27th at 1:00 p.m. Boys and girls ages 9-14 are invited to participate.

Challenge by Supreme Chaplain Archbishop William E. Lori: This month, I challenge you to take to heart the example of the Wise Men and go out of your way, occasionally, to visit the Blessed Sacrament in a local church. Second, I challenge you to participate in the Faith-in-Action March-for-Life or Novena-for-Life programs or to personally support a local pro-life initiative.

All of the good works done by the Knights of Columbus are guided by four core principles: Charity, Unity, Fraternity, and Patriotism.

The Cathedral's Knights of Columbus – Bishop McAuliffe Council #12992 will now be collecting 50/50 Super Raffle entry request forms with payments (\$60 per ticket - two ticket maximum per person) following weekend Masses in January. Please staple your request form and payment together and place them in an envelope and give them to a Knight in the main Cathedral entrance following Mass. This exciting new raffle opportunity is open to all parishioners and the public. Each \$60 raffle ticket will enter you into a drawing to be held for twelve (12) straight months. Each entry is eligible to win EVERY month, and FIVE lucky winners will be drawn each month! That's only \$5 per month to participate in the Super Raffle. The goal is to sell at least 300 tickets by Jan. 31, 2019, and pay out a total of \$9000 from February 2020 to January 2021. More information about the Super Raffle and how to enter can be found at <u>www.kofc12992.org</u>. If you have any questions, contact Steve Meystrik at (573) 353-8652 or mevstrik@centurvlink.net.

HELIAS CATHOLIC HIGH SCHOOL OPEN HOUSE

Saturday, Feb. 1, from 11:00 a.m.-1:00 p.m. Take a look at our facilities, meet teachers, coaches and administrators, explore our activities and clubs, learn about how we are building Saints and Scholars. Incoming Freshmen/Parent meeting is at NOON during the Open House. We will also have Freshmen registration nights on Feb. 11 and 13 (pick one) from 4:00-6:00 p.m. The incoming Freshmen admission process will be explained and paperwork can be filled out these nights. All are welcome! Please contact Helias High School with questions at 635-6139.

PRAYER & AREA EVENTS

FOR OUR FAITHFUL DEPARTED:

The Cathedral Parish extends its sympathy to the family of Helen Cook.

Eternal rest grant unto her, O Lord, and let perpetual light shine upon her.

CENTERING PRAYER:

Please join us on Mondays at 12:10 p.m. in the Chapel. Contemplative Prayer is a powerful way of moving into a deepening experience of divine union. Contact Barbara Poetker at (573) 893-2064.

HOLY ROSARY:

Come and join us on Thursday nights, 7:00 p.m., to pray the Most Holy Rosary in the Daily Mass Chapel.

PRAY FOR OUR PARISHES:

We ask all Cathedral Parish members to pray each week for the members of one of the parishes or missions in our diocese. As a Cathedral Church, all our parishes are linked to us, and we wish to deepen the spiritual bond with them. Therefore, we will pray this week for **St. Peter, Marshall.**

PRAY FOR VOCATIONS:

The Cathedral Vocations' Committee invites you to pray each week for a Priest, Religious, Deacon and Seminarian serving in our Diocese. This week, please keep in your prayers:

Rev. Augustine Azubuike Okoli, Montgomery City; Jonesburg; Martinsburg; Wellsville

Sr. Barbara Neist (SSND), El Puente-Hispanic Ministry, Jefferson City

Deacon Michael Brooks, St. Patrick, Rolla **Seminarian Ben Klebba**, Conception Seminary College, Conception

"CHRIST THE HIGH PRIEST" ICON:

Jeremy & Beth Morris will have the icon **Jan. 12-18**, and the Dobbs family will have it **Jan. 19-25** to pray for vocations.

EUCHARISTIC ADORATION:

We have several hours open for Adoration: **Wednesday:** 7-8 p.m.; **Thursday:** 8-9 p.m.; **Friday:** 8-9 p.m. There are also many hours available on Saturday and Sunday. Contact the Parish Office to sign up for an hour with our Lord in the Adoration Chapel.

PRAY FOR:

The sick, the elderly, and the lonely in our parish. If you would like to put someone on the prayer list or if you would like to be part of the prayer line, call the Parish Office at 635-7991.

HELIAS FUNDRAISER

Helias Concert Choir and Band students will be selling \$1 World's Finest Chocolate candy bars after all Masses the weekend of **January 18-19, 2020**. The students are raising funds for their educational trip to New York, NY in March.

EAGLES CLUB FUNDRAISER

Alzheimer's Lunch and Dinner, Friday, **Jan. 17**. Serving fried chicken with the trimmings, homemade pies, coffee and tea. Proceeds go to the Alzheimer's Association. \$10.00 (adult), \$5.00 (child 6-12), (5 and under free). Lunch served from 11:00 a.m. to 1:30 p.m. and dinner form 4:30 to 7:00 p.m.

BLITZ BUILD



Help our community recover from the 2019 tornado. Join with Habitat for Humanity and the Knights of Columbus to build affordable housing in Jefferson City. The Knights of Columbus will be working in support of the tornado Blitz Build on Saturdays **January 18th, February 15th, and March 21st**. Work will be performed under the direction of the Habitat for Humanity Construction Manager. Work will typically start about 8:00 a.m. and end about 3:00 p.m. or sooner, with lunch provided. Necessary building supplies and tools will also be provided. For more information or to volunteer, please contact Tom Fennessey at 893-5989 or John Wenzlick at 821-6818.

YOU ARE INVITED TO THE MIDWEST MARCH FOR LIFE

The Tenth Mid-West March To Honor and Glorify Jesus and Defend Innocent Life will be held Saturday, **Feb. 1**, beginning at St. Peter Selinger Expo Hall, opening at 7:45 a.m. Pre-rally at 9:30 a.m. March at 10:00 a.m. Rally, with keynote David Bereit, at 10:45 a.m. in the State Rotunda. A Youth Rally will be led by Jacinta Florence of Students for Life of America and David Bereit, Founder of 40 Days for Life, at 1:00 p.m. Information is available at www.midwestmarchforlife.com or by calling 573-340-8444. Sponsored by Columbia 40 Days For Life through St. Andrew's Prolife Committee.

STEVE ANGRISANO IN CONCERT

Our Lady of the Lake Catholic Church, Lake Ozark, MO. Sunday, **Feb. 9**, 3:00 p.m. Adults: \$8, students: \$5. Steve Angrisano is one of the most effective and versatile ministry leaders in the Church today. Those who are young (and young at heart) embrace his passionate message of faith, hope and love woven throughout his music and his intuition regarding the needs of the audience as he engages them with his unique blend of humor, song, story, and interaction. For more information, call 573-365-2241.

— DIOCESAN NEWS & AREA EVENTS —

JOB OPENINGS IN OUR CATHOLIC SCHOOLS

Father Tolton Catholic High School, Columbia—High School math teacher

Helias Catholic High School, Jefferson City—Assistant Principal-curriculum and instruction

Holy Family, Hannibal—3rd-grade teacher

Sacred Heart, Sedalia—High School math teacher

St. Clement, St. Clement—7th/8th-grade teacher

St. Joseph, Salisbury—Pre-school or Kindergarten teacher

St. Martin, St. Martin, Certified Kindergarten teacher

St. Mary, Our Lady Help of Christians, Frankenstein—Part-time religion teacher

St. Peter, Fulton—2nd-grade and 5th/6thgrade teachers

St. Stanislaus, Wardsville—6th-8th-grades language arts teacher

To apply for any of these positions, go to <u>https://diojeffcity.org/employment-opportunities-in-our-catholic-schools/</u>.

RECEPTIONIST POSITION

Due to an internal promotion, there is an opening for a full-time Receptionist for the Diocese of Jefferson City.

General duties:

- Answer and forward telephone calls
- Compassionately greet all incoming guests
- Act as central hub of communications for the Chancery Office
- Perform data entry and other administrative tasks
- Maintain a high level of confidentiality and act as gatekeeper

An employee in this position will be required to wear "career clothing" while at work. Employees at the Diocese of Jefferson City enjoy a comprehensive benefits package, including life and disability, medical, dental and vision insurance and a matching 403(b) plan. For more information, contact Human Resources at 573-635-9127.



A NOTE FROM BISHIOP MCKNIGHT

Recently, I have been in India. You can find pictures of, and more information on, the visit on our diocesan Facebook page, <u>@DioJeffCity</u>. We'll also be using social media to provide regular updates from this month's ad limina visit to the Holy See.

CATHOLIC CHARITIES POSITION

Catholic Charities of Central and Northern Missouri is seeking a Director of Development & Outreach to lead our fundraising, marketing, public-relations, grant-application and grantmanagement efforts. Applicants must possess a strong commitment to the mission of Catholic Charities, including the understanding of Catholic Social Teaching and the ability to demonstrate the philosophy and values of the agency. To learn more and/or to apply, visit <u>https://cccnmo.org/about/careers/</u>.

