



NOVEMBER 17, 2019

THIRTY-THIRD SUNDAY IN ORDINARY TIME

WEEKEND MASS SCHEDULE

Saturday: 5:30 p.m. Sunday: 8:00 a.m. and 10:00 a.m.

WEEKDAY MASS SCHEDULE

Monday, Tuesday, Thursday, Friday: 6:30 a.m. Wednesday: 8:00 a.m.

RECONCILIATION

4:00 p.m. Saturday & by appointment

CATHEDRAL PARISH OFFICE

2305 West Main Street
Jefferson City, MO 65109
Phone: 573-635-7991
Fax: 573-635-0842
Email: info@cathedraljc.org
Website: cathedraljc.org
Cathedral Undercroft
2215 West Main Street
Phone: 573-635-4955

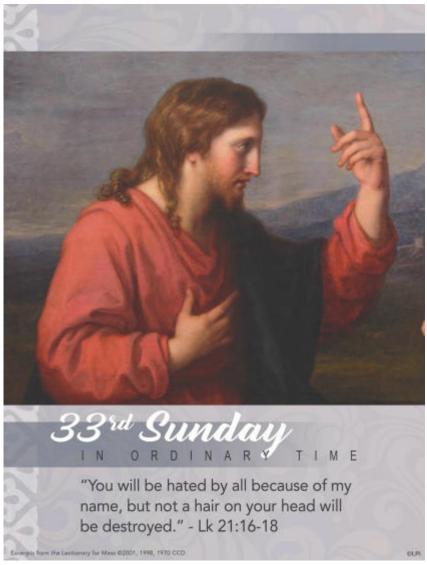
CATHEDRAL SCHOOL

2303 West Main Street Office: 573-635-5024 Cafeteria: 573-634-2984 After-School Care: 573-635-2533 Fax: 573-635-5238 Website: www.sjcsmo.org

DIOCESE OF JEFFERSON CITY

Chancery Offices
The Alphonse J. Schwartze
Memorial Catholic Center
2207 West Main Street
Phone: 573-635-9127
Fax: 573-635-0386

Email: chancellor@diojeffcity.org Website: www.diojeffcity.org



CLERGY

His Excellency, The Most Reverend Shawn McKnight | Bishop of Jefferson City His Excellency, The Most Reverend John R. Gaydos | Bishop Emeritus in Residence Very Reverend Louis M. Nelen | Pastor, Rector Reverend James Finder | Chaplain to St. Mary's and Capital Regional Hospitals Reverend Monsignor Donald W. Lammers, P.A. | Retired Priest in Residence Deacon Christopher Baker | Deacon Alvin J. Brand | Deacon James L. Kliethermes | Deacon Tyler S. McClay | Deacon Dan K. Joyce Deacon John A. Schwartze | Deacon Emeritus Robert J. Rackers, K.S.G.

Registering in the Parish

To join our Parish, please contact the Parish Office at 635-7991 Monday-Friday from 8:00 a.m. to 4:00 p.m.

Registering in the Cathedral School

Parents wishing to know more about our grade school are encouraged to call the Cathedral school principal, Mr. Spencer L. Allen, at 635-5024.

— WELCOME TO OUR PARISH —

TO ALL OUR VISITORS

Bishop Shawn McKnight, the clergy and the faithful of the Diocese of Jefferson City welcome you and hope that your time in our Mother Church may be an opportunity to share our faith and joy in Our Lord Jesus Christ.

Our Parish was formed in 1959 and was elevated to the title of Cathedral in 1968 and dedicated in 1974. Please enjoy the beauty of this spacious building dedicated to the Glory of God and the memory of Saint Joseph, the Husband of Mary. It was built for the inspiration of all who enter. Free tour booklets are available.

All visitors who are not of the Roman Catholic faith are most welcome to join us in prayer and worship, but not to receive Holy Communion. Reception of Holy Communion is a sign of full unity and membership in the Catholic community. Together let us all pray for the unity of all believers.

If you desire to become a member of the Roman Catholic Church or to become a member of the Cathedral Parish, please call the Parish Office at 573-635-7991.

All contributions to the Cathedral ministries and maintenance are sincerely appreciated. Please remember this Cathedral Parish in your will, gifts and estate plans to support our Parish's ongoing mission.

PARISH INFORMATION

Sacrament of Baptism

Parents requesting the Sacrament of Baptism for their children should be registered members of the Parish. Parents should try to see that their children are baptized within the first few weeks after birth. A baptism preparation session is required for new parents. Contact Deacon Baker via the Parish Office to set an appointment.

Sacrament of the Anointing of the Sick

Parishioners facing surgery or struggling with serious illness may request this Sacrament of healing by calling a priest at the Parish Office.

Holy Matrimony

Call the Parish Office and schedule a meeting with a clergy member. During the initial meeting, you can set a wedding date. Only after speaking with a priest can a date be Confirmed. The wedding date should be at least 6 months after the first meeting. A couple must be free to marry in the Catholic Church. If either person has been previously married, no date can be set until their freedom to marry has been determined.

Rite of Christian Initiation for Adults

Persons interested in becoming Roman Catholic should contact the Parish Office.

CATHEDRAL ORGANIZATIONS AND MINISTRIES

American Heritage Girls
Baptism Preparation

Bereavement Committee

Boy Scouts

Catholic Cancer Support

Cemetery Board

Christ Renews His Parish

Collection Counters

Confirmation Preparation

Cub Scouts Cursillo

Director of Music Edge Youth Program

Eucharistic Adoration

Faith Formation Committee

Finance Council

Funeral Luncheon Girl Scouts

Home & School Helias Representative Mrs. Jennifer Gerber Deacon Chris Baker

Mrs. Dena Brand Mr. Steve Wright

Vacant

Deacon John Schwartze Mrs. Donna English,

(Men's) Mr. Louie Delk and (Women's) Ms. June Brunner

Mr. Duane Buersmeyer Mrs. Denise Barnes

Mr. Larry Schulte

Mr. Brian Johnson Mr. Thomas Halpin

Mrs. Julie Gramlich

Mr. John Poepsel
Mrs. Denise Barnes

Mrs. Christy Daledovich

Mrs. Pat Dowd Mrs. Maria Stokes

Mrs. Maureen Quinn Mrs. Heidi Vollet JP2 Young Adults

Knights of Columbus Ladies' Auxiliary

Marriage Preparation

Nursing Home Visitation

Parish Pastoral Council

Parish School of Religion

Prayer Line Pro-Life

Rite of Christian Initiation

Samaritan Center Board

School Board President

School Principal Secular Franciscan Order Special Event Dinners

Stewardship Committee

St. Brigid Quilters

Ushers

Vocations' Committee

Youth Ministry

Mrs. Julie Gramlich

Mr. Bob Asahl

Mrs. Carolyn Case
Parish Office

Area Deacons

Ms. Edie Vogel

Mrs. Cara Sue Cockerham

Parish Office Ed Bode

Mr. Dan Kempker

Mr. Alan Mudd Mr. Jamison Case Mrs. Leslie Case

Mrs. Abby Struemph

Mr. Spencer L. Allen
Ms. Nancy Singh, OFS

Mrs. Janice Houser

Mrs. Rosana Weidinger

Parish Office Mr. Bob Asahl Mr. Louie Delk

Mrs. Julie Gramlich

THIS WEEK



Sunday, November 17

8:00 a.m. Ralph F. Back, Jr. 10:00 a.m. Parishioners

Monday, November 18

6:30 a.m. Bill Kremer

Tuesday, November 19

6:30 a.m. Herb Verslues

Wednesday, November 20

8:00 a.m. Tom Graessle & Family

Thursday, November 21

6:30 a.m. Larry Dulle

Friday, November 22

6:30 a.m. Edwin Tellman

Saturday, November 23

5:30 p.m. Edward & Bertha Holzem

Sunday, November 24

8:00 a.m. Parishioners

10:00 a.m. Lucille & Cletus Meister

INCLEMENT WEATHER

When school is cancelled or there is an early dismissal because of inclement weather, the Parish Office will also be closed and evening meetings will be cancelled.

PLEASE SUPPORT OUR ADVERTISERS ART'S PEST CONTROL

MIKE BERNSKOETTER, OWNER | 573-634-3299 And Thank Them For Supporting Our Bulletin!

STEWARDSHIP NEWS	
Offertory Budget 07/1/19-6/30/20	\$ 2,675,000.00
Budget Goal per Month	\$ 222,916.67
Weekly Goal	\$ 51,442.31
Collection	
November 3	\$ 75,283.85
November 10	\$ 22,770.76
November 17	\$
November 24	\$
Archdiocese for the Military Services	\$ 1,937.15
To Date for November	\$ 98,054.61
Budget Goal Year-to-Date	\$ 977,403.89
Sunday Collection Year-to-Date	\$ 972,742.77
Over/Under	\$ -4,661.12

CALENDAR OF EVENTS

November 17 Cathedral Ringers: 10:00 a.m. Mass

Watson Baptism: 11:00 a.m., Baptism Room Confirmation Class: 11:00 a.m., Undercroft

November 18 Centering Prayer: 12:10 p.m., Chapel

Scripture Study: 7:00 p.m., Mary Room

November 19 **Parish Council:** 6:00 p.m., Parish Office

Schola: 6:30 p.m., Bishop Marling Room

November 20 All-School Mass: 8:00 a.m., Cathedral Proper

Pastor/Music Director Meeting: 9:00 a.m.,

Parish Office

Parish Staff Meeting: 9:30 a.m., Parish Office Women's Bible Study: 6:30 p.m., Mary Room Knights of Columbus Officers' Meeting: 7:00

p.m., Cathedral Cry Room

Adult Choir: 7:00 p.m., Cathedral Proper &

Bishop Marling Room

November 21 **Quilters:** 8:45 a.m., Bishop Marling Room

Pastor/Principal Meeting: 10:00 a.m., Parish

Office

Rosary: 7:00 p.m., Chapel

Handbell Choir: 7:00 p.m., Bishop Marling

Room

November 22 No Scheduled Activities

November 23 Men's Prayer Group: 7:00 a.m., Bishop

Marling Room

Secular Franciscans: 9:00 a.m., St. Joseph

Room

Confessions: 4:00 p.m., Cathedral Proper Catholic Campaign for Human Development

2nd Collection: 5:30 p.m. Mass

November 24 Catholic Campaign for Human Development

2nd Collection: All Masses

OBSERVANCES, WEEK OF NOVEMBER 17, 2019

Sunday: 33rd Sunday in Ordinary Time

Monday: The Dedication of the Basilicas of Sts.

Peter and Paul, Apostles; St. Rose

Philippine Duchesne, Virgin Tuesday: Weekday

Wednesday: Weekday

Thursday: The Presentation of the Blessed Virgin

Mary

Friday: St. Cecilia, Virgin & Martyr Saturday: St. Clement I, Pope & Martyr;

St. Columban, Abbot; Bl. Miguel Agustín

Pro, Priest & Martyr; BVM

Next Sunday: Our Lord Jesus Christ, King of the Universe



PHOTOS

If you had a photo taken for our new directory and you did not purchase extra photos, your free 8X10 photo is at the Parish Office and can be picked Monday through Friday, 8:00 a.m.—4:00 p.m.

MORE NEWS

YOUTH MINISTRY

SCHOOL NEWS —

ADVENT GIFT!

Parishioners of the Cathedral will receive The Little Blue Book as a gift from the Parish to help prepare for Christmas. This book contains reflections that begin on the First Sunday of Advent, Dec. 1, 2019, and end on the Baptism of the Lord, Jan. 12, 2020. The book is carefully crafted to help you explore the depths of Scripture and deepen your relationship with Christ during this holy season. The book will be in the back of church next weekend, Nov. 23/24.

LENDING LIBRARY

We invite you to drop by the Parish Office and look through our large selection of books. If you are looking for spiritual enrichment during the upcoming Advent Season, we have some good options. Books can be checked out and returned at your convenience.

THE IMMACULATE CONCEPTION OF THE BLESSED VIRGIN MARY

Not a Holy Day of Obligation in 2019! The USCCB explains, "Since **December 8, 2019**, is the Second Sunday of Advent, the Solemnity of the Immaculate Conception of the Blessed Virgin Mary is transferred to Monday, Dec. 9, and is not a Holy Day of Obligation this year.

HELIAS SHOW CHOIR 12TH-ANNUAL JUST DESSERTS

Join us for an evening of desserts and entertainment, **Nov. 26**, at 6:00 p.m. in the Helias Old Gym. Adults: \$10, Students: \$5, Reserved table of 8: \$100. Tickets are available at the door. Admission includes desserts and drinks.

CSA 2020 UPDATE

Cathedral of Saint Joseph

Parish Goal: \$ 200,000 Received: \$ 146,334

Diocese

Diocese Goal: \$2,450,000 Received: \$1,206,470

CONFIRMATION CLASSES

Classes are held in the Undercroft from 11:00 a.m.-12:30 p.m. on Sundays. 1st-semester classes: **Nov. 17**; **Dec. 1 & 15**.

PSR

Classes meet on Wednesdays at 7:00 p.m. in the School Cafeteria. 1st-semester classes: **Nov. 20**; **Dec. 4**, **11 & 18**.

TIMOTHY 4 RETREAT

The Timothy 4 Retreat has been changed to Tuesday, **November 26**, for the whole 8th-grade class. More details to follow.

FAMILIES-IN-NEED

In December, we collaborate with the Samaritan Center on food boxes for our adopted families. Please be generous. All food items are much appreciated.

MORE NEWS

SAVE THE DATE!



A Christ-centered journey you won't want to miss.

WELCOME

Formerly Christ Renews His Parish.
This weekend will help you on your spiritual journey to become the very best version of yourself so you can live the life God has envisioned for you.
We invite you to prayerfully consider participating in the next renewal weekend.

RESCHEDULED DATE: Women's Weekend is **January 25-26, 2020**.

Contacts: June Bruner, 635-1005, or Rose Mengwasser, 644-2997.

PAPA MURPHY'S DAY

On **Nov. 21**, 10% of all daily proceeds at Papa Murphy's Take'n' Bake Pizza will be kicked back to our school! This includes all walk-in, call-in, and on -line sales.

2020 PARISH STEWARDSHIP

Remember to complete the annual Pledge and Time and Talent Stewardship form that was sent home with your student. Please fill out both sides, sign, and return by **Nov. 30**. Those that are returned on time will receive dress-down passes for their students.

SCHOOL CALENDAR

Nov. 19 Junior Liturgical Choir Practice, 3-3:45 p.m., Music Room

Nov. 20 All-School Mass, 8:00 a.m.

Nov. 21 Spirit Day: Wear SJCS/ Spartan Shirt With Uniform Bottoms; Papa Murphy's Night, 4:00-8:00 p.m.

Nov. 25 7th-Grade COPE Retreat 8:30 a.m.-2:30 p.m., Cathedral & Undercroft

Nov. 26 All-School Mass, 8:00 a.m. Nov. 27–29 No School, Thanksgiving Break



FOOD FOR THANKSGIVING

THANKSGIVING DAY MASS: Thursday, November 28, 9:00 a.m., in the Cathedral Proper.

The Parish asks that you bring non-perishable food items to the Mass and place them in the container in the vestibule. We will use this food in the Christmas Baskets that we distribute to the Samaritan Center families! The collection on Thanksgiving will also go toward the Christmas baskets.

FAMILIES-IN-NEED PROGRAM: ITEMS REQUESTED FOR THE DECEMBER 10TH DELIVERY: PASTA, CANNED PASTA SAUCE, CANNED FRUIT, PEANUT BUTTER, DISH SOAP. PLEASE PLACE YOUR DONATIONS IN THE CONTAINERS PROVIDED AT ALL THE EXITS OF THE CATHEDRAL. THANK YOU FOR YOUR SUPPORT!

PARISH NEWS & EVENTS —

ADVENT SMALL-GROUP STUDY

Join Catholics throughout the 38 counties of the Diocese of Jefferson City in small-group faith-sharing this Advent.

A Steward's Way consists of four sessions based on the Joy of the Gospel, Pope Francis' apostolic exhortation. Reflect on how our faith provides a foundation of gratitude from which comes deep joy and hope for our lives, our families, our communities and our world.

If you are interested in attending, in forming a group, or would like to do the sessions yourself at home, please contact the Parish Office by **November 22** to add your name to the group or to get the link for the study.



The month of November is the time when our Church remembers the Memory deceased in a special way, especially the forgotten dead. We encourage

you to write the name of your dearly departed family members and friends in the book at the entrance of the Cathedral. We will remember these souls in all the Masses celebrated in our Cathedral during November. Please remember these people who passed away since All Souls' Day, 2018.

Mary Meyer Karen Short Kenneth Schroer Paul Hentaes Larry Mays Evelyn Luebbering Patricia Pitts Phyllis Heckemeyer Judith Kolb Dorothy Lemke

Stanley Bondurant

Patricia "Patty" Roush

Elizabeth "Betty" Welch Mary "Jeanne" Bardaett Jaqueline Richards James Steinbruegge Dorothy Wegman Jane Rackers Aanes Mankowski

John Hunter Marie Kempker Jerome Oliaschlaeger Henrietta "Hank" Hartness Donna Hildebrand Anne Maher Katheryn Stokes Leroy Van Loo Melvin Poetker Mary Kehoe

Richard Fechtel Mary Schlueter Martha Plassmeyer Jerry Herbert Sally Chapman Ruth Keown



All services begin at **7:00 p.m.** except where noted: Wednesday, December 4, St. Margaret, Osage Bend Monday, December 9, St. Francis Xavier, Taos Tuesday, December 10, St. Martin, St. Martin Wednesday, December 11, St. Michael, Russellville Sunday, December 15, St. Stanislaus, Wardsville, at 6:30 p.m. Tuesday, December 17, Immaculate Conception, Jeff. City Wednesday, December 18, St. Peter, Jeff. City Thursday, December 19, St. Joseph Cathedral, Jeff City

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KNIGHTS OF COLUMBUS



The Knights of Columbus are Catholic men, 18 years of age and older, who are committed to making their community a better place while supporting their Church and protecting and enhancing their family life. If you would like to

join us, please contact Grand Knight Bob Asahl at 230-3570.

Upcoming Events:

We are in the final weeks of our 6th-Annual Fall & Winter Coat Drive. We take "slightly used" items too. Help the Knights if you can. Coats, belts and backpacks may be placed on the table in the Cry Room now through Nov. 24.

Parish Christmas Bazaar—THANK YOU, Brother Knights who helped out with the Annual Christmas Bazaar this past weekend. Several Knights put in MANY hours. Again, THANK YOU!

Challenge by Supreme Chaplain Archbishop William E. Lori: This month, I challenge you to ask God's pardon and mercy by making a thorough examination of conscience and going to confession. I also challenge you to serve those in need individually or with your council through Faith in Action programs such as Coats for Kids or Food for Families.

All of the good works done by the Knights of Columbus are guided by four core principles: Charity, Unity, Fraternity, and Patriotism.

LADIES' AUXILIARY

Our Christmas Social will be held on Thursday, December 5th, at 6:30 p.m. in the Parish Office meeting room. Bring a wrapped Christmas-themed item to exchange along with a treat to share with the group. If you have any questions, please contact Carolyn Case.

Nov. 16/17 The 32nd Sunday in Ordinary Time

5:30 p.m. Sarah Case, Jonah Lanigan and Tom Halpin

8:00 a.m. Dennis Kroll and Tom Halpin

10:00 a.m. Cathedral Ringers, Gladbach Family Singers

and Tom Halpin

Nov. 23/24 Jesus Christ, King of Universe

5:30 p.m. Gene Vogel and Tom Halpin

8:00 a.m. Tina Sellner and Scott Sellner

10:00 a.m. Adult Choir (Wendy Gladbach) and Tom Halpin

WE ARE NOT MEANT TO JOURNEY ALONE

...especially not during such a holy season as Advent. Join us on this journey by signing up for Advent Reflections, powered by FORMED Daily. Receive daily emails with meditations that will motivate you to create a space in your day and in your heart for Christ. Sign up at www. cathedralic.org. If you need help signing up, we will be at the Knights' breakfast on December 8 in the Undercroft.

PRAYER & AREA EVENTS

CONGRATULATIONS:

We congratulate Maggie Fechtel and Daniel Cunningham, who were married at the Cathedral on November 8.

We welcome Henry Darin Watson, son of Trent and Amber Watson, baptized at the Cathedral on November 17.

Congratulations to Henry and to his family.

CENTERING PRAYER:

Please join us on Mondays at 12:10 p.m. in the Chapel. Contemplative Prayer is a powerful way of moving into a deepening experience of divine union. Contact Barbara Poetker at (573) 893-2064.

HOLY ROSARY:

Come and join us on Thursday nights, 7:00 p.m., to pray the Most Holy Rosary in the Daily Mass Chapel.

PRAY FOR OUR PARISHES:

We ask all Cathedral Parish members to pray each week for the members of one of the parishes or missions in our diocese. As a Cathedral Church, all our parishes are linked to us, and we wish to deepen the spiritual bond with them. Therefore, we will pray this week for **Our Lady of the Lake**, **Lake Ozark**.

PRAY FOR VOCATIONS:

The Cathedral Vocations' Committee invites you to pray each week for a Priest, Religious, Deacon and Seminarian serving in our Diocese. This week, please keep in your prayers:

Rev. Michael Murphy, St. Joseph, Salisbury; St. Mary of the Angels, Wien:

Sr. Anna Marie Fischer, OCD, Monastery of the Sacred Heart and St. Joseph, Jefferson City;

Deacon Chris Baker, St. Joseph Cathedral, Jefferson City; **Seminarian Ben Klebba**, Conception Seminary College, Conception

"CHRIST THE HIGH PRIEST" ICON:

The Jim Vignola family will have the icon **Nov. 17-23**, and the Mark McGuire family will have it **Nov. 24-30** to pray for vocations.

EUCHARISTIC ADORATION:

We have several hours open for Adoration: **Wednesday:** 7-8 p.m.; **Thursday:** 8-9 p.m.; **Friday:** 8-9 p.m. There are also many hours available on Saturday and Sunday. Contact the Parish Office to sign up for an hour with our Lord in the Adoration Chapel.

PRAY FOR:

The sick, the elderly, and the lonely in our parish. If you would like to put someone on the prayer list or if you would like to be part of the prayer line, call the Parish Office at 635-7991.

SAM B. COOK MEMORIAL ORGAN CONCERT

Sunday, **Nov. 17**, 4:00 p.m., First Christian Church (Disciples of Christ), 327 East Capitol Ave. Featuring Alan Morrison, Organ Chair, Curtis Institute of Music. Limited seating!

CHRISTIAN MINISTERIAL FELLOWSHIP

Next meeting is Thursday, **Nov. 21**, Noon, at Southridge Baptist Church. Guest speaker is Jamie Smith, Director of Curriculum, Instruction and Assessments at Lincoln University. He will speak about mental health and suicide prevention. RSVP to lindaandbill@embaramail.com.

COMMUNITY THANKSGIVING SERVICE

Saturday, **Nov. 23**, 4:00 p.m. Hosted by Living Hope Church, 3011 S. Ten Mile Drive. Sponsored by the Christian Ministerial Fellowship. For questions, call 573-893-3359.

WESTERN CATHOLIC UNION CHRISTMAS DINNER

To all Western Catholic Union members and their families: Please join us for our Christmas dinner and Bingo party at 12:30 p.m. on Sunday, **Dec. 1**, at St. Thomas Parish Center, St. Thomas, Mo. RSVP by **Nov. 25** to Lillian Lackman 573/645-2243; Barbara Poetker 573/291-1415; or Janice Boessen, 573/433-5653.

ADVENT-THE JOY OF PREPARING FOR CHRIST

Please join us for Mary Ellen Budnik's presentation on Wed., **Dec. 4**, 2019 at 10:00 a.m. at Huber and Associates, 1400 Edgewood Dr., Jefferson City, Mo. For questions please contact Mary Ellen at 573-659-7389, or marybudnik@aol.com.

THE SPIRIT OF CHRISTMAS AT STARKENBURG

Holiday Concerts at St. Martin Church & Museum, 197 Hwy. P, Rhineland, MO, on **Dec. 5, 6 & 7**, 2:30 p.m. each day. Adults: \$7, 18 and under: \$3. Refreshments and Country Store.

PARISH MISSION, ST. ANDREW, HOLTS SUMMIT

Join us for a Parish Mission during Advent from **Dec. 9-12.** Fr. William Casey, C.P.M. of The Fathers of Mercy, will be conducting the Mission. The Mission begins at 7:00 p.m. each evening. For more information, call 573-896-5010.

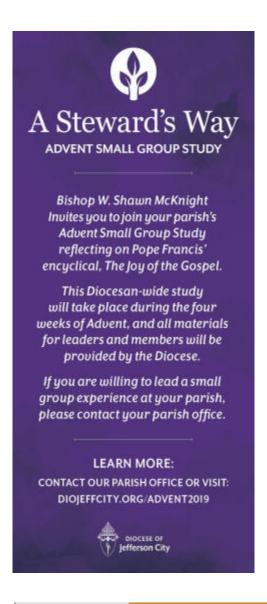
JOURNEY TO BETHLEHEM

Capital City Christian Church presents a free outdoor walking tour on **Dec. 13 & 14**, 6-10:00 p.m. Admittance is only available by shuttle from Capital Region's Southwest Campus parking lot.

ROCKHURST UNIVERSITY CHRISTMAS PARTY

Alumni, parents, and families of Rockhurst University are invited to attend the party at Madison's Café on **Dec. 13**, 7-9:00 p.m. RSVP at rockurst.edu/centralmissourichristmas.

DIOCESAN NEWS



FEED THE HUNGRY

The Diocese of Jefferson City's Women's Ministry is partnering with the Jefferson City Salvation Army to feed the hungry.

Teams of eight to 10 are being formed to provide a dinner meal for the homeless at the Salvation Army in Jefferson City. Each team will create the menu and provide and serve the meal to approximately 100 people.

If you are interested in participating, please contact Virginia Shetler, 573-619-0104, or LeAnn Korsmeyer, 573-690-2882.

POSITION AVAILABLE

Catholic Charities of Central & Northern Missouri is seeking a dynamic leader to join their team and help them build their Food & Nutrition Services program! We are in the planning stages for a new food pantry in our community, and we are looking for an energetic, experienced, committed teamplayer to assist us with the development, implementation, and ongoing management of this new project. Visit https://cccnmo.org/about/careers/ for more information and to apply.



"As each one has received a gift, use it to SERVE ONE ANOTHER as good stewards." In his first epistle, St. Peter wrote, "as each one has received a gift, use it to serve one another." Our Catholic Stewardship Appeal is based on that command. Each of us can use our gift to serve others through the CSA. We can **pray** for the success of the CSA. Our prayers are meaningful and critical to our success as a Church family. We can **donate** to the CSA. Use the response form you received in the mail or use an envelope found in your pew. **Volunteer** your time and talents to any of the ministries of our parish and diocese. How will you share your gift?

CHANCERY RECEPTIONIST

Due to an internal promotion, we have an immediate opening for a Receptionist/Director of First Impressions for the Diocese of Jefferson City

General duties:

- * Answer and forward telephone calls
- * Compassionately greet all incoming guests
- * Act as central hub of communications for the Chancery Office
- * Perform data entry and other administrative tasks
- * Maintain a high level of confidentiality and act as gatekeeper
 An employee in this position will be required to wear "career clothing" while at work. Employees at the Diocese of Jefferson City enjoy a comprehensive benefit package including life and disability insurance, medical, dental and vision and matching 403(b) plan.

Job Type: Full-time Salary: \$11.50 to \$13.50 /hour Experience:

• Microsoft Office: 1 year (Preferred)

receptionist: 1 year (Preferred) Benefits:

- Health insurance
- Retirement plan
- Dental insurance
- Vision insurance

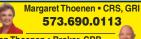
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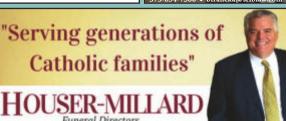


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